

CEF Assessment Criteria

Student's name

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Component	Descriptor																					
Planning	Can work out how to communicate the main point(s) he / she wants to get across, exploiting any resources available and limiting the message to what he / she can recall or find the means to express.																					
Orthographic control	Spelling, punctuation, and layout are accurate enough to be followed most of the time.																					
Correspondence	Can write personal letters describing experiences, feelings, and events in some detail.																					

1 = more work needed 2 = acceptable 3 = good 4 = very good